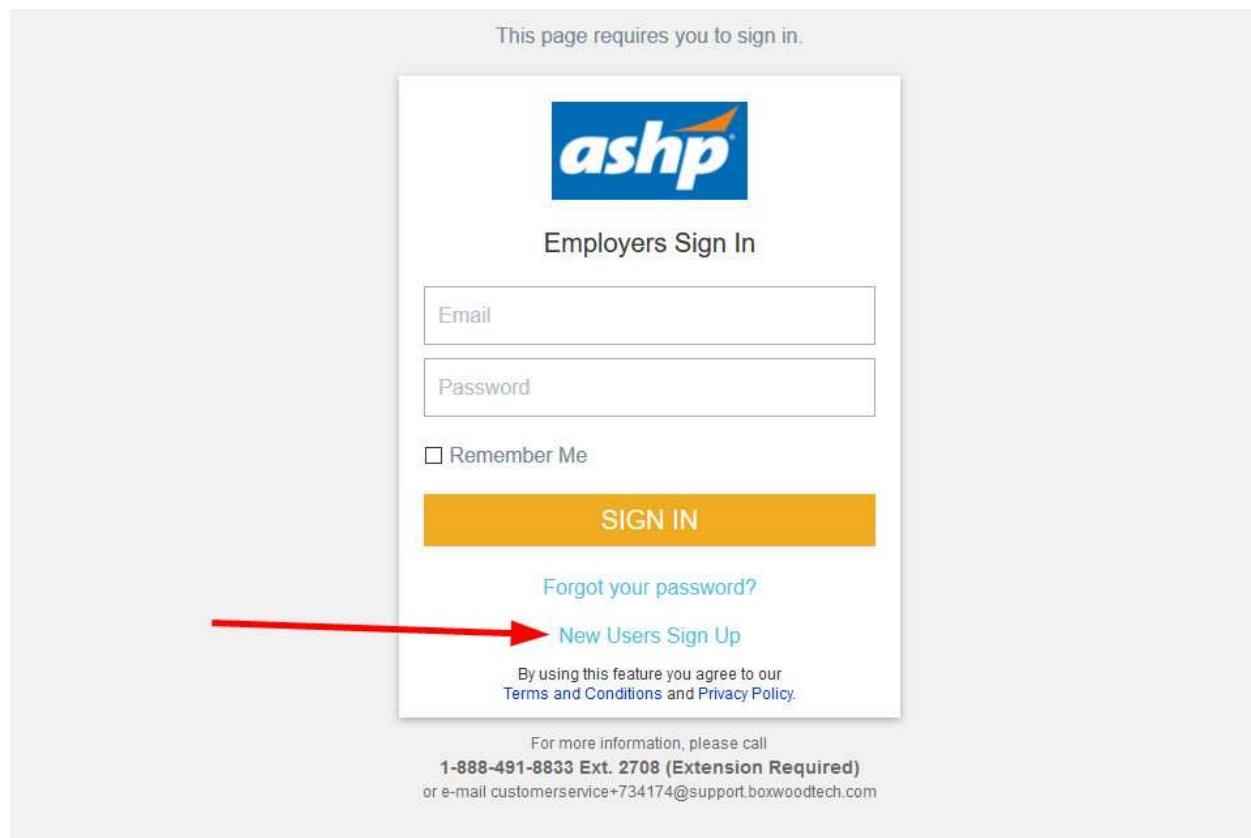![ashp logo — pharmacists advancing healthcare®]

Create a New Account

Important note before you start: As we are using a job board technology for the program listing, there are certain instances where your listing will be referred to as a "job," not a residency.

Instructions

1. Visit the [Residency Showcase program listing portal program sign in page](#).
2. Click on "New Users Sign Up"

3. Enter contact and program information on the "Employer Registration" page. Only those marked with a * are required. Click on "Save and Continue" when done.

Residency Showcase Program Listings

❷ Help

Employer Registration

Account Info   Contact Info   Finished

Fields marked * are required

* **First Name**

[   ]

* **Last Name**

[   ]

Job Title

[   ]

Phone

[   ]

Mobile Phone

[   ]

Time Zone

[Eastern Standard Time GMT -5:00   ▾]

* **Email**

[   ]

* **Confirm Email**

[careerpharm@ashp.org]

* **Password**

Passwords must be between 7 and 35 characters.

[•••••••]

* **Confirm Password**

[   ]

Password Hint

[   ]

* **Member Status**

Are you or is someone in your company a member of American Society of Health-System Pharmacists?

○ Yes
○ No

* **Employer Type**

If you are an advertising agency or a recruiter and represent more than one client complete this registration form with your own employer's information. On the final step we will explain how you can create and manage all of your clients within this one account.

○ Employer
○ Recruiter
○ Advertising Agency

* **Employer Name**   Help

[   ]

Employer Website

[   ]

* **Employer Profile**   Help

This information WILL appear with your job posting but IS NOT the job posting itself.

[   ]
[   ]
[   ]
[   ]

* **Registration**

Did you receive any assistance before registering?

○ Yes
○ No

* **Terms and Conditions**

- The Company shall be responsible for the accuracy, timeliness, completeness and removal of any employment requirements that are placed on the American Society of Health-System Pharmacists system.
- The Company shall present on American Society of Health-System Pharmacists only genuine existing employment requirements with the Company.
- The Company may not transfer or assign, for any reason any products or services or rights to any products or services (including access to or contents of the Resume Database) provided by American Society of Health-System Pharmacists to any third party without the expressed written authorization of American Society of Health-System Pharmacists.
- American Society of Health-System Pharmacists reserves the right to receive job advertisements via the Internet from any approved Job Advertising Distribution services provider that it deems as acceptable; conversely it retains the right to disallow and deny job advertisements from entities that are not suitable for American Society of Health-System Pharmacists's purposes.
- American Society of Health-System Pharmacists retains sole discretion to determine whether the site's use is acceptable for American Society of Health-System Pharmacists's purposes and standards.
- American Society of Health-System Pharmacists assumes no responsibility or liability for any personnel selected by the Company and the Company represents that any selection, retention or hire of any individual or entity is based solely on the Company's investigation, verification and determination that such hire is suitable for the Company's purposes.
- The Company agrees to hold harmless American Society of Health-System Pharmacists from any claims, damages or losses incurred by the Company or any other party as a result of use of the American Society of Health-System Pharmacists system.
- American Society of Health-System Pharmacists reserves the right to remove or deny any job posting(s) or advertisement for any reason, including if an arrangement for the billing process has not been met within a 24-hour period of posting.
- American Society of Health-System Pharmacists reserves the right to edit all employment advertisements, but will review any such edited advertisements with the Company prior to publication.

☐ I have read and agree to the Terms and Conditions (Please scroll to the bottom of agreement)

* **Verification**

Please enter these characters into the field below:

U S EQ N   ◀))

[   ]   ?

→ [Save & Continue >]

4. Fill out the "Billing Contact" information and click "Save or Continue" or click on "Skip Step." Although nothing is being purchased in the system, it is suggested this information is filled out to avoid delays.

5. Your registration is now complete. You can begin to "Post Jobs" (aka listings) or view your account overview page.

Residency Showcase Program Listings

Hello, Brad.

Overview   Pricing   Post Jobs   Resume Search

Your Account ▼

❓ Help

Employer Registration

Account Info   Contact Info   Finished

Registration complete!

Your account has been created and you have been signed in. Please familiarize yourself with your Account Overview which serves as a dashboard. Be sure to add your logo to promote your brand on all your job postings.

We've just sent an email to *bpierson@ashp.org* with more information about your account for you to read later. Please make sure *system@jobcontrolcenter.com* is added to your email whitelist to ensure delivery.

POST JOBS

or explore your Account Overview