



## ADDING AN IMAGE

1. Open the Canva template.
2. Click on the frame you want to edit.
3. Select **UPLOADS**  in the left toolbar and click the **UPLOAD MEDIA** button to add your photo to the image library.
4. Drag and drop your photo into the frame.
5. To reposition, double-click your photo and adjust.
6. To download your image, click **SHARE**  and select **DOWNLOAD**.