

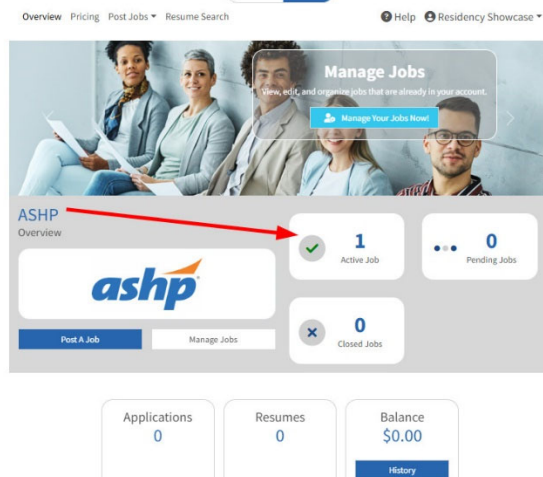
## Edit Your Current Listing

### Important notes before you start

- As we are using a job board technology for the program listing, there are certain instances where your listing will be referred to as a “job,” not a residency.
- Although it will ask you to “checkout” and “purchase,” the package you are purchasing is free. You will not be charged for anything unless you choose to upgrade your listing to a featured listing.
- After you submit a listing, it must be approved to ensure only Residency Showcase participants are using the portal. Your new listing and changes will take time to appear.

### Instructions

1. Sign in to your account on the [Programs Listing Home Page](#) with last year’s password. If you do not remember your password, please use the “Forgot Your Password” link. If you are a new user, please create a new account and use the Post a New Listing Instructions.
2. Click on “Active Job(s)”



3. Click on the carrot (^) to the left of the listing you’d like to re-post and click on “Edit”

## Manage Jobs

ashp ASHP

Active Jobs Posted By: All Users

Search

1 - 1 of 1

ACTION	TITLE	LOCATION	POSTED	CLOSING	JOB NUMBER	VIEW
<a href="#">EDIT</a>	PGY-1 Residency	Bethesda, Maryland	11/04/2025	04/04/2026	-	0

4. Check “I agree” with the government compliance and “Update Job” at the bottom of the page

**Send Applicants To**  
(Make sure the Apply Instructions are incorporated into the job description text.)

Disabled  
Disallow all electronic applications. Make sure the Apply Instructions are incorporated into the job description text.

**Keywords**  
(Matches the Keyword on the residency seeker career center)

Enter a list of keywords that describe this position so residency seekers can search for your posting. Separate each entry with a comma.

I understand that the following types of postings are forbidden by law:  
Any posting that requires U.S. citizenship or lawful permanent residence in the U.S. as a condition of employment, unless otherwise required in order to comply with law, regulation, executive order, or government contract.  
Any job requirement or condition in connection with a job posting that discriminates on the basis of race, religion, color, national origin, gender, sexual orientation, age, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics.

**Government Compliance**

I agree

**Notes:**

Max Length: 300 (300 characters remaining)

This field is for your reference only. It will not appear on the job.

**Update Job**